



Neighborhood Drop Boxes

Neighborhood drop boxes provide a convenient way for you to renew your vehicle registration, surrender your license plates, or pay parking and traffic tickets.

Serving Our Customers

DC DMV is continuously improving the services we deliver to our customers. Our goals are to provide easier access to information, and to allow you to complete many transactions without visiting our service centers. One method that is now available is DC DMV's neighborhood drop boxes. These drop boxes are conveniently located at all DC DMV service centers and all police district headquarters.

The drop boxes can be used to:

- Submit registration renewal applications
- Surrender old license plates
- Pay parking and traffic tickets

Envelopes are provided at all drop boxes to be used for applications and other documents. Boxes are emptied by noon every day and all requests are processed on a daily basis.

Renewing Your Registration

Registration renewal and residential parking notices are mailed 60 days before the expiration date. To renew, you will need the following items:

- Renewal application or vehicle registration
- Proof of insurance
- Valid DC driver's license or valid DC non-driver's identification card

Make your check or money order payable to the DC Treasurer. Do not send cash.

There are 3 ways that renewals can be processed:

1. Neighborhood drop boxes
2. Mail-in
3. In-person

Customers can now drop off their applications, with a copy of current proof of DC liability insurance, a copy of DC driver's license, and payment at any DC DMV drop box. Properly completed registration renewal applications will be processed within 4 business days and registration stickers will be returned by mail.

Customers can mail their registration renewal applications to: DC DMV, P.O. Box 37544, Washington, DC 20013-7544. Please allow fifteen (15) business days for mail-in processing.

Customers can take their registration renewals to the DC DMV service centers located at:

- 301 C Street NW (Room 1157)
- 616 H Street NE
- Any First Union bank in the District

The non-peak hours for 301 C Street are 8:00 am – 10:00 am, 2:00 pm – 4:00 pm, and 6:00 pm – 8:00pm (Wednesday). The non-peak hours for 616 H Street are 3:00 pm – 5:00 pm, 10:00 am – 12:00 pm (Saturday), and 6:00 pm – 8:00pm (Wednesday). For faster service, it is best to visit DC DMV Tuesday through Thursday and between the 5th and the 25th of the month.

If you choose to go to a First Union bank, you must bring the registration renewal notice that you received in the mail, during the bank's regular operating hours.



Neighborhood Drop Boxes

Surrendering License Plates

If you sell your car and do not transfer your license plates to another vehicle or your insurance is cancelled, you are required to return your license plates to DC DMV. There are 3 ways that license plates can be surrendered.

1. Neighborhood drop boxes
2. Mail-in
3. In-person

Customers can drop off their license plates at any DC DMV drop box. A receipt will be mailed to you within 4 business days confirming receipt of your plates.

Customers can send license plates via certified mail to: DC DMV, 301 C Street, NW (Room 1157), Washington, DC 20013-7544.

Customers can bring their license plates to:

- 301 C Street NW (Room 1157)
- 616 H Street NE
- 65 K Street NE

It is important to surrender old license plates since misplaced or mishandled plates are sometimes used for criminal activity.

Paying Parking and Traffic Tickets

If you receive a parking or a minor moving violation ticket and wish to use the drop box to remit payment:

- Make your check or money order payable to the DC Treasurer. Do not send cash.
- Write the nine(9) digit ticket number on your check or money order
- Include the ticket with your payment

If you do not have the ticket or do not know the ticket number:

For parking tickets: write the vehicle's jurisdiction and tag number on your check or money order

For minor moving violation tickets: write your driver's license number on your check or money order

You may also mail your ticket and check or money order to: DC DMV Adjudication Services, PO Box 2014, Washington DC 20013

Neighborhood Drop Box Locations

Metropolitan Police Department
Headquarters
300 Indiana Ave NW

First District Headquarters
415 4th St SW

Second District Headquarters
3320 Idaho Ave NW

Third District Headquarters
1624 V St NW

Fourth District Headquarters
6001 Georgia Ave NW

Fifth District Headquarters
1805 Bladensburg Rd NW

Sixth District Headquarters
100 42nd St NE

Seventh District Headquarters
2455 Alabama Ave SE

Reeves Center
2000 14th St NW

DC DMV
301 C St NW, Room 1157

DC DMV
65 K Street NE

DC DMV
616 H St NE

DC DMV (Inspection Station)
1001 Half St SW

DC DMV Customer Service (202) 727-5000

www.dmv.dcgov.org

Sherryl Hobbs Newman, Director

The drive to excellence...

Anthony A. Williams, Mayor

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